



April 15, 2020

Dear Parents/Guardians,

For the 2020-2021 school year, we are seeking parents and family members who are willing and able to substitute teach at North Side. We often hire substitutes from official agencies, but we would like to open up this opportunity to our qualified parents. We are a community school and as such believe that those in our community can play a valuable role in the success of our children.

Substitute teachers are responsible for the following:

- Following a class and duty schedule
- Teaching material that has been left by the regular teacher
- Creating a positive atmosphere in the classroom
- Communicating with staff and parents about behaviors and events
- Upholding the high expectations expected for all North Side staff and scholars
- Attending substitute teaching training session at North Side

If you are interested and have the following qualifications, please reach out to Ms. Erondy at [stella.erondy@northsidecommunityschool.org](mailto:stella.erondy@northsidecommunityschool.org)

Qualifications:

- 60 or more college credit hours
- Willing to submit to a background check
- Classroom experience helpful but not required

Thank you,

A handwritten signature in black ink, appearing to read "Chester Asher", written over a light blue horizontal line.

Chester Asher  
CEO/Executive Director  
North Side Community School  
Cell#: 646-918-4616  
[chester.asher@northsidecommunityschool.org](mailto:chester.asher@northsidecommunityschool.org)